



The Roebuck School

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19th January 2024

Newsletter

Staff absence

Please be aware that at this time of year staff absence can increase due to all the cold, flu and sickness bugs that always go around. Whilst I will endeavour to keep you in the loop of any long-term absences, you won't be informed of any day-to-day sickness of staff. Plans can change quite quickly, and at this time of year it can be difficult to get supply cover as lots of schools are in the same situation. Even when plans are in place for long term absence, these can change, if the cover teacher also becomes ill!

If anyone has any worries or concerns please don't hesitate to contact me.

Helmshore Mill

Letters have gone to all the children in Hazel class regarding a trip to Helmshore Mill in April. Just a reminder that there is an option to pay in instalments if preferred. Payments and reply slips need to be back by 29th March, thank you.

Hothersall Lodge

Just a reminder that the full payment for the Year 6 trip to Hothersall Lodge is due by Thursday 23rd May. There is the option to pay in instalments if preferred, thank you.

Dinner Money

Please could we ask that Dinner Money is paid in advance. School meals are £2.40 per day or £12 per week. Menus are available from the office.

Attendance

If your child needs to be absent from school, please ring the school office on 01772 729337 to explain why they are not in school. If no valid reason is given, it will be marked as an unauthorised absence. If a child has **5 days of unauthorised absences** in a term, this may lead to a penalty notice. Please be aware, holidays booked during term time will not be authorised.

Please could we ask that any medical appointments are made out of school time. If you have to attend an appointment within school time, please could you inform the office in advance, thank you.

Finally, just a reminder that school starts at 8:50am. Gates open at 8:30am and doors open at 8:40am. **Gates are locked at 8:50am as all children should be in class by this time, ready to learn.** If you are late for school for some reason, please could you phone the office to let us know so we can still order a school meal if needed, thank you.

